

Introduction Letter for the One-Year Residential Program

Greetings in the Lord Jesus Christ:

Thank you for your interest in the Adult & Teen Challenge, Tennessee Valley Discipleship Program. We are committed to help you, by the grace of God, in any way we can.

The application process will include an "Application for Admission", General Program Rules, and a financial form. Be sure to read everything carefully and thoroughly. Please complete and return all forms. Upon completion of the application, you will need to contact us for an interview at which time you will be advised whether or not to begin your medical testing. Please be aware that if your application is not completely filled out it will be returned to you which would cause a delay in your being accepted into Adult & Teen Challenge, Tennessee Valley. There is a \$250 non-refundable registration fee. The first month's fee of at least \$750 will be due on day of entry. Monthly fees will be due each month you are in our program. All monies directed to Adult and Teen Challenge, Tennessee Valley, are non-refundable.

***Methods of Payment:**

Debit/Credit Card form must be filled out.

If this entire application is not filled out completely, it will not be considered.

***Two forms of Identification is required upon admission to program. (Examples are Birth Certificate, Driver's License, Social Security Card, Photo ID.) Without two proper Id's, we cannot accept you into our program.**

No mood altering medication or pain medication will be allowed for any purpose. Drugs prescribed by a doctor for medical reasons (such as blood pressure, diabetes (pills only) will be administered by staff while you are in the program. If you have a severe case of Hepatitis C requiring you to be on interferon or a similar drug, we will not be able to accept you into our program. However, there may be other Teen Challenge Centers who may be able to accept you.

Keep in touch with us throughout the process.

If you have further questions please do not hesitate to call.

In His Service,

Jim Forakis

Executive Director



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APPLICATION FOR ADMISSION

I. GENERAL

1. Name: _____
First Middle Last
2. Home (Where you came from) _____
Street City State Zip
Phone: _____ Social Security #: _____
3. Referred to Adult & Teen Challenge by: _____
Name Phone

Address City State Zip
Relationship (Friend, Relative, etc.) _____

Adult & Teen Challenge center you are currently attending or have attended

- _____
Name City State Zip
- _____
Phone # Date of Graduation Director's Name & Phone Number

II. PERSONAL

1. Birthday: ____/____/____ Age: ____ Gender at Birth: MF Weight: _____
Height: _____
2. Race: White Black Asian or Pacific Islander Hispanic American Indian
Other _____
3. Are you an American Citizen? Yes No
4. Are you living on your own? Yes No
Reason for leaving home: _____

5. What kind of problems did you have while living at home?

6. Last grade completed: _____ GED? Yes No

7. Have you served in any branch of the military Yes No Which Branch?

Type of Discharge:

8. Do you have any Reserve or military obligation at this time? Yes No

If yes, please explain:

9. What is your sexual preference? Homosexual Bisexual Transsexual Heterosexual

10. Have you ever engaged in homosexual activities? Yes No how recently?

11. Have you ever been involved in, a member of, or affiliated with a gang? Yes No

If yes, please

explain: _____

12. What significant changes have occurred in your life recently? (Behavior, employment, activities, etc.)

III. Marital Status

1. Single Married Separated Divorced Common Law Widowed Remarried

2. Spouse or Ex-Spouse's Full Name _____

Phone: _____

Address

City

State

Zip

3. If separated or divorced, please give date: _____

Reason for breakup:

What is your relationship like now?

4. Do you have a boyfriend/girlfriend/finance'? Yes No

If yes, what is the relationship like?

5. Do you have dependents? Yes No

Dependent's Name

Birth date

Age

Other Parent's Name

Child Support

Custody

					Me	Other
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>

IV. DRUG HISTORY

1. Have you ever experimented with drugs or alcohol? Yes No

2. Why did you experiment with or become involved with drugs?

Drugs Used:	Usage		How Often Used?			
	1 st Time	Last Time	Once	Several	Often	Regularly
Alcohol						
Barbiturates (downers)						
Amphetamines (uppers)						
Heroin						
Cocaine						
Hallucinogenic						
Opium						
Glue						
Tobacco						
Marijuana						
Other (Specify)						

3. Do you consider yourself addicted or have you been addicted in the past? Yes No

Explain:

4. I depend on drugs (check which one (s) apply to you) To cope with life To be “in with crowd

For Pleasure To escape reality

Other _____

5. Longest period clean? _____ When was that? _____

V. Legal Status

1. Have you ever been arrested? Yes No how many times? _____

Date	Charges	Convicted? (Yes or No)	Sentence	Time Served

2. Are there pending charges? Yes No if yes, when is court date?

3. Have you ever been on probation? Yes No Are you now on probation? Yes No
How long have you been on probation? _____ Time remaining? _____
How do you report? In Person By Mail How often do you report? _____

Name of Probation Officer: _____

Phone #: _____

Address _____

4. Have you ever been in prison? Yes No When? _____ Where? _____

5. Are you a felon of TN? Yes No

6. What is your TDOC number?

7. Name of Lawyer: _____ Phone#: _____

Address: _____

VI. SPIRITUAL STATUS

1. Do you believe in God? Yes No Uncertain

2. Have you ever committed your life to God? Yes No
If so, Where?

_____ Date: _____

a. What were the circumstances that led to your decision? _____

b. How many times have you turned to God?

3. How often do you attend church? Never Sometimes Regularly

Denominational Preference: _____

4. Are you a member of any church of religion? Yes No

If yes, which one? _____

5. What recent changes have you had in your religious life (if any)?

6. Have you ever been involved in the occult? Yes No

If yes, please explain:

7. Explain your need of God, what your standing is with Him now (i.e.: good or bad relationship, no relationship at all, etc.

VII. FINANCIAL STATUS

1. Are you receiving welfare, unemployment compensation, disability payments, workman's compensations, alimony, or other income? Yes No

Explain:

2. Do you have any outstanding debts or fines? Yes No

Explain:

Owed to:	Amount	Address	Phone	Payments

VIII. THE PRESENTING PROBLEM

1. What is the main problem in your life, as you see it? (Why do you want to come here?)

2. What have you done about it?

3. What are your greatest needs, in order of priority?

4. Have you ever been involved in a Adult & Teen Challenge Program before? Yes No can't remember

If yes, when? _____ Where? _____

5. Have you ever been in any other type of program before? Yes No How many? ____
 Religious Non-Religious

Program Name	Dates	City & State	Reason for Leaving

6. Why do you wish to be admitted to this Adult & Teen Challenge Program?

7. What are you expecting (believing) God to do in your life while you are at ATC?

8. Are you expecting God to do it all (“zap” you) or do you believe it will take commitment and sacrifice on your part? Describe what you’re willing to do, or what you think is required of you?: _____

IX. HEALTH STATUS

1. Rate your general health: Excellent Good Fair Poor

2. Do you have any communicable diseases? (such as Hepatitis, HIV, etc.)

Yes No If so, what?

Do you have epilepsy, seizures, diabetes? Yes No If so, what?

3. List any medical problems or handicaps:

4. Are you presently receiving medical care? Yes No If so, where?

5. Are you currently taking medication? Yes No If so, please list:

6. Do you have any physical problems due to drugs/alcohol? Yes No If so, please list:

7. Have you been hospitalized within the past 12 months? Yes No If so, please explain:

8. List all medications to which you are allergic or sensitive:

9. List all allergies (including, food, latex, insects, etc.)

10. Have you ever had psychiatric care? Yes No If so, please explain:

11. Have you ever attempted suicide? Yes No If so, how?

Was it drug or alcohol related? Yes No If so, explain:

12. What is the condition of your teeth?

CHECKLIST: Make Check Marks on the line as you complete each step.

- _____ Two forms of Identification
- _____ Fill out application completely
- _____ Sign and witness student agreement
- _____ Sign General Program Rules agreement
- _____ Fill out Financial Responsibilities Form

Note: *Every step must be completed and checked off BEFORE your application will be considered!.*

We reserve the right to dismiss any student who knowingly does not disclose pertinent medical information.



Dental/Medical/Drug Withdrawal Policy

Due to the fact that Adult & Teen Challenge, Tennessee Valley is NOT a medical facility, the following policies have been enacted.

Dental:

It is strongly advised that students get a dental check-up prior to entering the program. Students enrolled in our program WILL NOT have access to a dentist for the duration of their stay except for emergencies and or while on pass. In the event of a dental emergency, the student's family will be responsible for any medical costs. If a student in the program requires on-going dental treatment that cannot be taken care of while on pass, they will be required to take a leave of absence. Once the work is completed and we receive verification, they can return to the program.

- Date of dental check-up _____ Applicant's initials: _____

Medical:

Students will only have access to medical care in case of emergencies. Students that have a pre-existing condition that develops while enrolled in the program which requires on-going treatment will be required to take a leave of absence. We must receive medical release/verification before they can return to the program.

- Applicant's initials: _____

Drug/Alcohol Withdrawal:

Due to the fact that some withdrawal symptoms from certain drugs require medical attention and can, in some cases, be fatal, severe alcoholics and those taking certain medications will require a physician's statement that you have gone through a detoxification process or that you have been weaned off of the medication under a physician's supervision. If you enter the program, but are not able to participate due to drug or alcohol withdrawal symptoms for more than 1-2 days, you will be required to take a leave of absence and go through a medically supervised detox. In order to return to the program, you will need to provide medical verification that you have done so.

- Applicant's initials: _____

DAILY PROGRAM SCHEDULE FOR NEW STUDENTS
(Schedule is subject to change)

Monday – Friday

5:30 a.m. to 6 a.m. – Wake up/Clean room and clean up
6:00 a.m. to 6:30 a.m. – Devotional
6:30 a.m. to 7 a.m. – Breakfast/Chores
7 a.m. to 8:00 a.m. – GSNL Class
8:00 a.m. to 8:45 a.m. – PSNL Class/Guest Speaker
8:45 a.m. to 9:00 a.m. – Get ready for work
9:00 a.m. to 12 p.m. - Work duties.
12 p.m. to 12:45 p.m. – Lunch/Devotional
12:45 p.m. to 4 p.m. – Work duties
4 p.m. to 5 p.m. – Showers
5 p.m. to 5:30 p.m. – Dinner
5:30 p.m. to 6 p.m. – Clean up
6 p.m. to 8:00 p.m. – Study hall/Choir/Church
8:00 p.m. to 8:30 p.m. – Snack Time
8:30 p.m. – 9:00 p.m. - Chores
9:00 p.m. – 9:30 p.m. – Devotional
9:30 p.m. – 10:00 p.m. – Quiet Time/Prayer
10:00 p.m. – Lights Out
Saturday – 7 a.m. Wake up/Clean Room and Clean up
9 a.m.- 4 p.m. Work duties
Sunday – Church Services (Times Vary)

APPLICATION – Financial Form

Financial Responsibilities

1. Registration fee of \$250.00 **(non-refundable)**
2. Provide student account money: \$100 preferred on student's account upon arrival. (This money will be used for any medical expenses and personal items needed while in the program. Only cash money can be mailed to student or brought during monthly visits.)
3. Accept responsibility for payment of any of the following (if they are necessary)
 - Medical Bills and Dental Bills
 - Eye examination, glasses, clothing and shoes
 - Physiological testing with profession consultant, if indicated
4. The cost for a secular drug rehabilitation program exceeds \$10,000 monthly whereas each student per month at Adult and Teen Challenge, Tennessee Valley is approximately \$3,000. At intake, a pledge of monthly support such as \$2,250.00, \$1,500.00, \$750.00 from you, family, friends, and your church to help offset this cost is required. We are funded voluntarily by individuals, churches, and corporations; the only governmental support we receive at all is a periodic allocation of food stamps for students and a small state funded grant initiated through the Faith Based Initiative Act. This defrays only a small portion of the student's monthly cost.

*Failure to give truthful information in any part of this application would be grounds for dismissal from the Adult & Teen Challenge program.

5. There is a Biblical expectation (I Tim. 5:8 "If anyone does not provide for his relatives, and especially for his immediate family, he has denied the faith and is worse than an unbeliever.")

A family provides for the needs of its members. With this Christian program, our goal is to model Biblical teaching.

100% - \$3000.00 monthly

75% - \$2250 monthly

50% - \$1500.00 monthly

25% - \$750.00 monthly

There is a \$250 non-refundable registration fee due upon entry. The first month's fee of at least \$750 will be due on day of entry. Monthly fees will be due each month you are in our program.

It is required that you fill out the credit card information for method of payment.

6. Accepting my Biblical responsibility, I commit to provide \$ _____ monthly while _____ is in the program.
7. Student Name (Please Print): _____

Date:

Signature of Parent/Spouse/Pastor/Friend responsible for financial support:

Address:

Phone Number:

Credit/Debit Card Information

- All inductees must provide an active and open credit card/debit card that will be charged each month the student is enrolled in the Adult and Teen Challenge, Tennessee Valley Program. All charges are **non refundable**.
 - All inductees must sign and agree to \$750.00 per month minimum for the tenure of their enrollment. **All payments are non-refundable**.
 - All exemptions from these policies must be applied for and approved with the Executive Director prior to acceptance.
-
- The approved credit card/debit card will be processed through the twelfth month unless the student is dismissed or departs, whereupon credit card/debit card payments will be halted.

Intake Coordinator: _____ Date: _____

Guardian Providing payment:

_____ Date: _____

(print)

(sign)

*I _____, give Adult & Teen Challenge, Tennessee Valley
(Print Name)

Inc. permission to charge my credit card monthly in the amount of \$ _____
(Dollar Amount)

as long as _____ is in the Adult & Teen Challenge, Tennessee
(Student's Name)

Valley Inc. residential program.

Credit Card Information

Student: _____ Name on Card: _____

Address: _____

Phone #: _____

Debit/Credit Card Number: _____

Exp date: _____ Security Code: _____ (3 digits, located on back of card)

Amount per month: _____



APPLICATION – Program Rules

General Program Rules Agreement

The following are just some of the basic rules of Adult & Teen Challenge, Tennessee Valley, Inc. You will be given a list with a complete list of rules upon admittance.

Christian Growth Center:

1. I understand that Adult & Teen Challenge, Tennessee Valley, Inc. is a Christian Growth Center and I agree to be submissive to the teaching and Christian forms of behavior.
2. I agree to assume personal responsibility for my own attitude and behavior at all times. I understand that what program authority calls incorrect behavior will be confronted and a bad attitude will and may be disciplined if necessary. I will agree to do the disciplinary action or project with an approved attitude.
3. I understand that my main purpose for being in the program is to learn a new way of life, not just to get off drugs.

Personal:

1. I will not possess or use drugs at any time, including psychiatric/mood altering medication.
2. I will not smoke or have cigarettes/any tobacco or nicotine products in my possession.
3. I will not curse or use off-color expressions or bodily gestures.
4. I will not talk about street life, drugs, or reminisce about past wrong doings in glorification.
5. I will not horseplay or engage in any other inappropriate body contact.
6. I will not become part of a clique.
7. I will not call other people names.
8. I will not go outside of the house without staff permission.
9. I will not bring a radio, recording device, musical instrument, books, knives, lighters. etc.
10. I will not sing, whistle, hum, or scream secular songs while in the program.
11. I will not discriminate against anyone based off of sex/gender, race/ethnicity, or physical or mental disabilities.

Family:

1. I will agree to the staff screening and the reading of all of my mail, outgoing and in coming.
2. I agree to write only members of my immediate family – no letter writing to girlfriends or fiancée.
3. I agree to make only one phone call per week, after a 14-day waiting period.
4. I agree not to have any visits from my immediate family until after 30 days.

Group:

1. I agree to participate in all scheduled activities including choir practice, chores, class time, chapel, fundraisers, work, and recreation. I will do what I am required to do in each of these activities.
2. I agree to conduct myself in a Christ-like manner and will not do anything in public that will call attention to myself or reflect poorly upon the whole group.
3. I understand the length of the Adult & Teen Challenge Program is **a minimum of 12 months**. I agree to complete the entire Teen Challenge Program.

Discipline:

1. I understand that I'm expected to be prepared, in place, and on time for all my scheduled activities 24 hours a day. I understand my tardiness, unpreparedness, and other forms of carelessness will result in disciplinary action.
2. I understand that my room must be kept in a neat and orderly manner at all times. I agree to work together with my roommates to keep it clean and in shape for inspection.
3. I understand there will be a dress code that I will be required to abide by.
4. I understand there will be a grooming code: Hair and beards must be neat. No dreadlocks. Beards must be a basic style according to staff judgement. Shave before breakfast, hair combed (also before breakfast and throughout the day). Shower once a day, etc.
5. I understand that disciplinary action may include: additional time added to your year, extra duty, loss of privileges, suspension, or dismissal.
6. If a student were ever to make any sexual advances toward another person in our program, it will be grounds for immediate dismissal.

I have read these Rules and my signature indicates that I have a good understanding of them and that I'm willing to commit myself to these agreements and to the more detailed Handbook agreements I will receive upon Intake.

Staff Signature: _____

Date: _____

Student Signature: _____

Date: _____

STUDENT AGREEMENT

1. I have read the rules and consent to abide by all of them, whether I agree with them or not.
2. I will dedicate myself to the discipleship program until it is recognized by the Adult & Teen Challenge staff that I qualify for completion. I realize this is only possible by submitting to the Lordship of Jesus Christ and that I cannot do this in my own strength.
3. I release to Adult & Teen Challenge the right to search, read, and withhold my mail in the manner explained in the rules.
4. I release the right to Adult & Teen Challenge to do a room search and/or drug screen without warning.
5. I release the right to Adult & Teen Challenge to make a thorough search of my person and belongings on the day of my admission.
6. I understand that withdrawal from drugs, alcohol, and cigarettes/tobacco or nicotine products will be done “cold turkey” aided only by prayer. If this is not agreeable, withdrawal should be done prior to entrance.
7. I understand that Adult & Teen Challenge will not be held responsible for any of my personal property left, lost, or stolen while I am in the Teen Challenge program. When leaving Adult & Teen Challenge, I understand that all my personal property must be taken with me.
8. I release Adult & Teen Challenge from all financial or legal responsibilities in case of accident, injury, illness or other misfortune.
9. I understand that if I do not finish the one year residential program, all money in my accounts will be forfeit, and will become the property of Adult & Teen Challenge, Tennessee Valley.
10. I understand that I will not receive payment for the work I do while in the Teen Challenge Program. I also understand that the purpose of this work is to aid in my character development.
11. I release the right to Adult & Teen Challenge to withhold any of my belongings that they deem necessary. Any items not specifically listed under “Forbidden Items” in the rules will be held for me until my departure.
12. I agree to submit to the authority of **all** staff members.
13. I understand that if I leave the premises of the facility without permission from the staff, it is an automatic dismissal from our program.

_____	_____
Date	Applicant’s Signature
_____	_____
Date	Witness Signature

Personal Items Guidelines
(Also see Dress Guidelines in Student Handbook)

Personal Effects	Number Allowed	Number Allowed	
Shirts Combination of choice (8 total)	Long sleeve	3-5 Short sleeve	
10 total Work Clothes	1 Pair Jean (<u>no Holes, frayed hems or cut inseams</u>) for every day use (7 total)	2 Pair dress jeans or dress kakis 3 total	
			Combo of sneakers/ boots 1 pair
Shorts	Shorts – 2 pair for work	Short – 2 pair for recreation	No frayed or cut-off shirts
Athletic Outfits	2 sets warm up type		
Shoes	1 pair dress 1 pair casual	1 pair “nice” sneakers 1 pair shower sandals	
Underwear	8 pair underwear 8 undershirts 3-5 Tee’s Long or short (not undershirts)		
Towels & Washcloths	2 towels	2 washcloths	
Linens	1 set of twin sheets XL	1 pillow & case	1 Blanket (heavy)
Suits & Ties (optional) Dress Shirts	Slacks (dress pants) (must have)	3 ties	3 dress shirts
Sweaters	1-3		
Coats	1 winter heavy church type 1 light church	1 heavy work	1 light work
Gloves	1 pair work	1 pair dress	
Hats	1 warm beanie	3 baseball type	
Belts	1 work	1 dress	

March – Summer
October - Winter

Personal	<p>Shampoo, conditioner, razors, shaving gel,(non-aerosol), up to 2 colognes, Soap, mouthwash (nonalcoholic), Deodorant, hand lotion, acne med (if needed)</p> <p>Bathrobe, PJ's, pillow and a laundry bag (should be no larger than a full size pillow case).</p> <p>Bed linens, 1 set twin size XL, Night-light, clip on type,</p> <p>Book bag/backpack, small fan (12 inches diameter)</p>
Books	<p>Bible and 1 small concordance.</p> <p>Up to 3 other books may be added with permission of your personal counselor and program director.</p>
Photos	<p>Up to 3 per student, visibly displayed, May have 1 small photo album</p>
Clocks	<p>1 alarm clock per student without radio</p>
Grooming	<p>No ear, nose, or lip rings, etc.</p> <p>Hair should be trimmed above the collar.</p>

Prohibited Items

- Cigarettes/Tobacco Products/Vapes/Nicotine Products
- Drug paraphernalia of any kind (Determined by staff discretion)
- Matches, lighters, or torches
- TVs
- Cell Phones
- Non-prescription drugs (no sleeping pills)
- Gum or Candy
- Communication devices of any kind
- Guns or knives (any sort of weaponry)
- Clothing requiring dry cleaning other than suits or ties
- Computerized devices of any kind
- Secular Books or Magazines
- Playing cards or games
- Photographs of any kind of girlfriend or fiancée
- Electronic devices of any kind
- Musical Instruments (Unless approved by staff)

Items to bring on entry date:

•Two forms of Identification (Driver's License, birth certificate, Social Security card, photo ID)

We cannot accept you into our program unless you have two forms of Identification.

•Money for personal account, \$100.00 preferably.

•Addresses and telephones numbers of family members, pastor, probation officer etc. for your contact list (subject to approval by staff.)